

“Elevators Used for Construction” are elevators temporarily used for construction or demolition to provide transportation for construction personnel, tools, and materials only. Elevators used for construction shall not be accessible to the general public unless fully compliant with Part 2 or Part 3 of the ASME A17.1/CSA B44 code.

In Alberta, “Elevators Used for Construction” must have a valid **“Conditional Construction Use Permit.”**

The following flowchart describes the two scenarios where Elevators Used for Construction are requested and outlines the steps necessary to obtain and maintain a valid “Conditional Construction Use Permit”.

Scenario #1 – New Elevator Installations

This scenario applies to elevators installed as part of a New Construction or Major Alteration project that have not previously undergone the required acceptance inspection.

Scenario #2 – Existing Elevator Installations

This scenario applies to existing elevators that have undergone an acceptance inspection, hold a valid Certificate of Operation Permit, and will now temporarily be used for construction or demolition.

Building projects examples such as:

- Office-to-residential conversions
- Renovations, Remodelling, or Repurposing

Scenario #1 – Obtaining a “Conditional Construction Use Permit” requires the following:

- 1) Elevator Contractor Submissions:
 - “Elevator Device Installers Request for Acceptance Inspection Declaration” indicating this will be an Elevator Used for Construction, and
 - “New Construction/Modernization Data Sheet Checklist”.
- 2) General Contractor Submissions:
 - “General Contractor Request for Acceptance Inspection Declaration” indicating this will be an Elevator Used for Construction, and
 - “General-Contractor-Checklist”
- 3) Post signage in the elevator and at all landings stating:
“This elevator is to be used by construction personnel only for the purpose of moving material and tools. Public Use is NOT Permitted.”
- 4) An acceptance inspection required by 8.10.5.11 must be performed in the presence of an AEDARSA Level 2 SCO, and all directives must be completed, with directive sign-off submitted to:
 - calgaryinspections@aedarsa.com
 - edmontoninspections@aedarsa.com
- 5) Permit and Inspection fees must be paid in full.

Scenario #2 - Obtaining a “Conditional Construction Use Permit” requires the following:

- 1) Submission of a “Conditional Construction Use Permit” application EDA045.CCU.2026
- 2) Submission of an “Elevator Device Installers Request for Acceptance Inspection Declaration”, indicating this will be an Elevator Used for Construction
- 3) An inspection with an AEDARSA Level 2 SCO to confirm code compliance and that Maintenance and Category Testing are up to date. EDSP must be present for inspection.
- 4) Post signage in the elevator and at all landings stating:
“This elevator is to be used by construction personnel only for the purpose of moving material and tools. Public Use is NOT Permitted.”
- 5) All directives must be completed, with directive sign-off submitted to:
 - calgaryinspections@aedarsa.com
 - edmontoninspections@aedarsa.com
- 6) Application and Inspection fees must be paid in full.

Process for Maintaining a Valid “Conditional Construction Use Permit”

- “Conditional Construction Use Permits” are valid for a maximum period of one (1) year from the date of issuance; therefore, all steps in **Scenario #2** must be completed prior to the permit's expiration.
- Once the elevator is no longer needed for Construction Use, it will require an inspection to verify full compliance with Part 2 or Part 3 of the ASME A17.1/CSA B44 code. Upon successful completion of the inspection and directives, a Permit of Operation will be issued authorizing normal public operation.
- See AEDARSA bulletin **IBE26-004** for more detailed information.