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This application is for:

☐ An existing elevator that is to be used as an "Elevator Used for Construction."

☐ The renewal of an existing "Conditional Construction Use Permit" for an "Elevator Used for Construction."

Note: A separate application must be submitted for each elevating device

FEE

See aedarsa.com for Fee Schedule

Application fee must be paid prior to booking the inspection.

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Applicant Name:
(Name, Mailing Address, Phone Number, Email Address)

Contact Name: _____

Company Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

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Site Name:
(Building Name, Address, City, Postal Code)

Building Name: _____

Building Address: _____

City: _____

Building Postal Code: _____

4

Agent/Owner:
(Name, Mailing Address, Phone Number, Email Address)

Contact Name: _____

Company Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

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Building General Contractor:
(Name, Mailing Address, Phone Number, Email Address)

Contact Name: _____

Company Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

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General Terms and Conditions for "Elevators Used for Construction" Acknowledgment and Understanding of Conditions - By signing below, the Applicant acknowledges and understands the following:

Construction Use Only

- Under no circumstances shall the elevator be accessible to the General Public.
- The elevator shall only be used by construction personnel for construction-related activities, including the transportation of personnel, materials, and tools associated with the project.

Required Signage

- Signage shall be posted and maintained inside the elevator car and at all landings stating: **"This elevator is to be used by construction personnel only for the purpose of moving material and tools. Public Use is NOT Permitted."**

Maintenance and Testing Requirements

- The elevator shall be maintained in accordance with Clause 8.6.7.10 and all applicable requirements of ASME A17.1/CSA B44, including but not limited to:
 - A valid Maintenance Control Program (MCP);
 - Maintenance, repair, and replacement activities;
 - Category 1 and Category 5 testing; and
 - Mandatory maintenance visits at a minimum frequency of once every three (3) months.

Conditional Construction Use Permit Validity and Annual Renewal

- The Conditional Construction Use Permit is valid for a maximum period of one (1) year from the date of issuance.
- It is the responsibility of the Owner, General Contractor and Elevating Device Service Provider to ensure the permit remains valid.
- Continued use of the elevator beyond the permit expiry date requires:
 - Submission of a new Conditional Construction Use Permit application;
 - An inspection by an AEDARSA Level 2 Safety Codes Officer confirming code compliance and that maintenance and category testing requirements are current. The Elevating Device Service Provider must be present for the inspection;
 - Payment of all applicable application and inspection fees.

Permit Conditions and Directives

- The Conditional Construction Use Permit may include additional conditions or limitations imposed by an AEDARSA Level 2 Safety Codes Officer based on the configuration, use, or condition of the elevating device.
- All inspection directives shall be completed and directive sign-off documentation submitted to the applicable AEDARSA office:
 - calgaryinspections@aedarsa.com
 - edmontoninspections@aedarsa.com

Return to Normal Operation

- Once the elevator is no longer required as an Elevator Used for Construction, an inspection shall be completed to verify compliance with Part 2 or Part 3 of ASME A17.1/CSA B44.
- Upon successful completion of the inspection and directives, a Permit of Operation will be issued authorizing normal public operation.

Non-Compliance

- Failure to comply with any permit condition, directive, maintenance requirement, or other requirement identified above may result in the Conditional Construction Use Permit being cancelled and the elevator being sealed out of service.

Applicant's Signature: _____

Date: _____

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Request for Inspection Information

The Elevator Service Provider must submit an "Elevator Installer Request for Inspection Declaration" form to:

- calgaryinspections@aedarsa.com
- edmontoninspections@aedarsa.com

The information collected on this form is subject to the access and privacy provisions of the Access to Information Act (ATIA) and the Protection of Privacy Act (POPA).

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