



# IBE25-003 Elevating Device “Remove from Service” Acknowledgement Form

Device E#: \_\_\_\_\_

Address of Device: \_\_\_\_\_

## Mandatory Regulatory Requirements

**Important:** If the elevating device is designated or integral to the building’s **Firefighters’ Emergency Operation (FEO) system**, it **cannot be sealed out of service**. Such devices are considered critical life safety systems, and their removal from service must not compromise emergency response capabilities.

### 1. Compliance with Barrier-Free Access Requirements

Under the Alberta Building Code and Barrier-Free Design Requirements, elevating devices in many buildings are an integral part of providing accessible transportation within a facility. Removing devices from service may result in non-compliance with these legislated requirements, which could lead to:

- Orders issued by the Authority Having Jurisdiction, including stop work or remedial orders;
- Potential financial penalties for non-compliance;
- Increased liability in the event of injury or discrimination claims under accessibility legislation.

It remains the responsibility of the owner, as defined under the Safety Codes Act, to ensure continued compliance with barrier-free access provisions before any elevating device is removed from service.

### 2. Safe Decommissioning of the Device

Should you proceed with the removal or decommissioning of this device, it is your obligation to ensure that all work is conducted safely in accordance with the Safety Codes Act, associated Elevating Devices Permit Regulation (AR 28/2012), and the Designated Trades and Restricted Activities Regulation (AR 161/2022).

This includes, but is not limited to:

- Disconnection of the device from power sources.
- Safe securing or removal of equipment related to stored potential energy.
- Notifying AEDARSA once the device has been properly decommissioned.

### 3. Returning a Device to Service

Should you later wish to reinstate this elevating device for public operation, please be aware that you must first contact AEDARSA before the return-to-service process can begin. See **IBE23-006**

## Acknowledgment and Acceptance of Responsibility

By signing below, you certify that you have the authority to request the removal of this elevating device from service, and you acknowledge that you have read, understand, and accept the responsibilities and regulatory obligations outlined above. You further agree that, as the “owner”, you bear the ultimate responsibility for ensuring that the elevating device under your control is managed in a safe and compliant manner, whether it remains in operation or is removed from service.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_