



IBE23-006 Returning a Sealed-Out-Of-Service Device to Operation

-AEDARSA must always be contacted before removing Red Tags and Seals-

The following explains the mandatory steps to be taken when an Owner wants a “Sealed-Out-of-Service” device returned to Operation.

The process to return a device to service can be lengthy and will require the Building Owner and Elevator Service Provider to work closely with the **AEDARSA** (DAO) throughout the process.

The Building Owner will need to do the following:

- 1) Notify the appropriate AEDARSA office (Calgary or Edmonton region) advising that you would like to have a device returned to service so that the process for a new “**Permit of Operation**” can begin.
- 2) Obtain a Service Provider with an Up-to-date **Maintenance Control Program** (MCP) for the type/make of the device. *(This does not apply to Barrier Free Devices built to the B355 code).*
- 3) Have a Service Provider complete any **Outstanding Directives** and submit completed forms to reports@aedarsa.com.
- 4) Have the Service Provider complete all applicable **Maintenance Tasks** in CSA B44 Section 8.6. *(This does not apply to Barrier Free Devices built to the B355 code).*
- 5) Have all applicable **Category 1** testing completed with passing results. *(This does not apply to Barrier Free Devices built to the B355 code).*
- 6) If any 5-year period has passed where Category 5 testing would have been required, have all applicable **Category 5** testing completed with passing results. *(This does not apply to Barrier-Free Devices built to the B355 code or Escalators/Moving Walks under the B44 code).*
- 7) Have a “**Return to Service Inspection**” performed by AEDARSA with all “**Complete Before Operation**” directives completed, and forms submitted to reports@aedarsa.com.

Several factors must be considered by the DAO to determine the extent of the Return to Service Inspection. Depending on the age of the equipment, the type of outstanding directives, issues found during Category Testing, the length of time the unit was sealed out, the extent of repairs made to equipment, or new Code and Regulatory Requirements, the DAO may determine that a Level 2 Safety Codes Officer witness certain tests or determine that the Elevator Service Provider be present during the Inspection.

- 8) Once all the applicable requirements above are completed, the New Permit of Operation will be issued and validated once fees are paid.