

NEEXT LEVEL

Innovation. Leadership. Safety.

ANNUAL REPORT 2022|2023



Alberta Elevating Devices
& Amusement Rides
Safety Association

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CORPORATE PROFILE

The Alberta Elevating Devices and Amusement Rides Safety Association (AEDARSA) provides quality, cost effective, uncompromised administration and uniform application of Safety Standards for the Province of Alberta.

Our Mission

To exceed the safety expectations of Albertans.

Our Vision

To provide quality, cost effective administration with safety standards uniformly applied.

Our Values

We are committed to a professional approach towards our clients, our stakeholders and responding to their issues.

AEDARSA works with industry regulating safety for Amusement Rides, Passenger Ropeways, and Elevating Devices.

AEDARSA provides a variety of safety services including licensing and registration, inspections, training, design review and public education through a variety of organizations.

AEDARSA works with Alberta Municipal Affairs and the Safety Codes Council of Alberta to administer and enforce public safety laws in the industry sectors listed.

AEDARSA is advised by 8 Board members, representing all industrial sectors it regulates, these directors review all aspects of AEDARSA business on a quarterly basis.

AEDARSA also maintains "Accredited Agency" status in the Elevator discipline. It is accredited by the Safety Codes Council of Alberta to provide in-service inspections on all classes of elevators and lifts on a competitive basis.

AEDARSA services all areas of the province from its offices in Edmonton and in Calgary. Our office addresses are as follows:

Edmonton

104, 8616-51 Ave NW
Edmonton, AB T6E 6E6
Phone: (780) 448.0184
Toll Free: 1.888.222.7281

Calgary

145, 340 Midpark Way SE
Calgary, AB T2X 1P1
Phone: (403) 216.5750
Toll Free: 1.888.333.6289

MESSAGE

From The Chairman

Over the last 27 years, the Alberta Elevating Devices & Amusement Ride Safety Association [AEDARSA] has advanced Alberta's safety system in cooperation with Alberta Municipal Affairs and Industry stakeholders across Alberta.

Thanks to the unwavering support of the **AEDARSA** Board of Directors, the guidance of our CEO Gord Pattison, and the exceptional individuals who work at our organization, I am confident that **AEDARSA** is ensuring the Safety of all Albertans as they utilize elevating devices, amusement rides and passenger ropeways in their daily lives.

The Board is dedicated to upholding the highest standards of governance and is pleased with the progress made through our Annual Business Plan in both our agency and delegated activities. The details of this work are outlined in this report.

Moving into 2023-2024, the Board will maintain its focus on advancing **AEDARSA** oNeX, improving our safety education programs, implementing effective organizational risk management strategies, while fostering strong relationships with all stakeholders.

Regrettably, **AEDARSA** recently suffered the loss of one of our founding board members, Ron Logan. From 1996 to 2014, Ron represented the Building Owner sector and made significant contributions to our board. In our Annual Report, the Board will acknowledge and honour Ron's contributions.

Furthermore, on behalf of the board I would like to express appreciation to Pree Tyagi, who served as the Ministers Representative on the **AEDARSA** board from 2017 to 2023, for her ongoing contributions to our organization.

As Chair, I am proud to work alongside our Board, Staff and Government partners as we continue to work to exceed the safety expectations of Albertans. Under the guidance of our Board of Directors, **AEDARSA** remains dedicated to upholding the highest standards of excellence, openness, integrity, respect, and safety. Our unwavering commitment to these values has positioned us as a leader in the advancement of safety not only in Alberta but also across North America.



Jamie Tiessen
Chairman, **AEDARSA** Board of Directors

MESSAGE

From The Chief Executive Officer

In Fiscal years 2022 and 2023, **AEDARSA** successfully navigated through two years of COVID restrictions and AHS regulations with the help of a strong team of individuals who did their best to stay safe, work safe and provide excellent customer service to all stakeholders. **AEDARSA** looks forward to taking 2023-2024 to the "Next Level, with innovation, leadership and safety".

In May 2022, **AEDARSA** engaged with a new company to help us move forward with our plans for oNeX and the development of customer services for elevator companies and building owners. Despite some early challenges in the new platform, we anticipate a rollout later this year.

During the fall of 2022, **AEDARSA** completed the scanning and e-filing of over 16,280 elevator files in the Edmonton office, which will aid in our transition to oNeX for all files to be available electronically.

As we continue to expand our team, we have added three new inspectors to our Calgary and Edmonton offices, with a focus on proper resource allocation to meet demand.

In April 2023, **AEDARSA** will introduce a new management structure that aims to effectively handle growth and provide guidance to staff members at all levels of our organization.

Overall, we are grateful to all Board members and staff for a very successful year and are excited about the challenges and changes that lie ahead as we move forward into 2023-2024.



Gordon Pattison
Chief Executive Officer
AEDARSA

BOARD OF DIRECTORS 2022 / 2023

Jamie Tiessen

Chairman
The Tiessen Group
Okotoks

Andrew Cross

Secretary/Treasurer
Kone
Calgary

Graham Fitzsimmons

International Union of
Elevator Constructors
Calgary

Ryan Couture

Lyft Services
Calgary

Harvey Lawton

Vice Chairman
Financial Benefits Group
Edmonton

Pree Tyagi

Representing Minister
of Municipal Affairs
Edmonton
Ministerial Appointee

Brian Mykitiuk

West Edmonton Mall
Edmonton

REPORT

FROM THE SECRETARY TREASURER

The financial records of the Alberta Elevating Devices and Amusement Rides Safety Association [AEDARSA] for the fiscal year April 1, 2022, to March 31, 2023, have been audited by Peterson Walker LLP, Chartered Professional Accountants.

The Board has reviewed these statements and I am pleased that our Auditor has reported our financial statements present fairly, in all material respects, the financial position of Alberta Elevating Devices and Amusement Rides Safety Association [AEDARSA] as at March 31, 2023. The results of this review is that **AEDARSA** operations and cash flows for the year ended have been accounted for in accordance with Canadian accounting standards for not-for-profit organizations.

Additionally, I am pleased to report that Management has met its responsibilities around preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and that financial statements are free of material misstatement, whether due to fraud or error and that all aspects of our organization are being maintained on a timely basis as reported by the CEO to the **AEDARSA** Board of Directors.

AEDARSA's continued dedication to safety over the last year is commendable. I would like to commend the **AEDARSA** team for their ongoing dedication to safe work practices during the pandemic and their focus on taking care of Albertans.

As Treasurer, working with the Budget and Audit & Governance Committee and the Board of Directors, I can attest that all financial aspects of the organization are monitored to ensure fiscal integrity.

The Management and Board of Directors remain committed to ensuring the fiscal integrity in all areas of our operation.



Andrew Cross
Secretary Treasurer
AEDARSA

GOVERNANCE REVIEW

In 2022-2023, the **AEDARSA** Board of Directors and Management began a thorough review of policies and best governance practices for our organization. This review utilized various committee and Board members. These reviews lead to various enhancements to policies, procedures, and practices throughout our organization.

OUR GOVERNANCE APPROACH

AEDARSA's governance practices are key in how we make decisions. Our governance framework guides how we assign accountability, delegate authority, and determine resources to support and enhance our decision-making process. Our framework also helps us to ensure our organization's values are reflected in the work we do and the services we provide.

Our governance framework is based on the following:

- A diverse and qualified board of directors
- Clear definition of roles and responsibilities for effective decision-making
- Accountability through CEO performance and evaluation
 - A commitment to communication & consultation with all stakeholders
 - A focus on risk management and financial controls
 - Well defined policies and procedures

OUR BOARD OF DIRECTORS

As of March 31, 2023, **AEDARSA's** Board consisted of 7 Directors and one vacant position. These Directors have the necessary mix of skills, experience and qualifications for proper oversight and effective decision-making. The Board believes a strategic, diverse mix of skills and expertise is critical to ensuring effective oversight of **AEDARSA** operations.

The Board has developed a "Director Skills Matrix" of essential skills collectively required for effective Board operations ("Director Skills Matrix"). This matrix is current to support and reflect our Boards efforts to ensure an optimal balance of skills for new Director recruitment, Director retirement or succession requirements and changing business requirements.

Our Directors are from various sectors as guided by our bylaws, our Governance and policy manual which has been updated to include enhanced policies around Equity, Diversity and Inclusion, Respectful Workplace, Complaints & Investigations, Media, and Public Relations Policies.

AEDARSA GOVERNANCE POLICIES & TRANSPARENCY

All Board materials, which includes key governance, financial and policy information, is always available to Directors. Additionally, key policies are available on our website under Governance.

ROD CHISHOLM

Memorial Bursary (AEDARSA) Recipients

AEDARSA has set up a bursary in Rod's name at Selkirk College in Nelson, BC for individuals looking for education within the ski industry. In February 2023, there were 3, \$1,000 bursaries awarded to students profiled below. The bursary program will continue over the next 7 years.

Recipient: Georgina Garby

To the AEDARSA team and friends of Rod Chisholm,

I am extremely thankful and grateful for your generosity!

My name is Georgie Garby and I am a first year International Student enrolled in the Ski Resort Operations and Management Program. I travelled out from Australia specifically for this program as there isn't one available or even slightly like it there. The Ski Industry is one that has changed my life for the better, and I can see myself contributing to it for the rest of my career, thanks to this program.

As you could imagine, moving internationally for study can be quite tough emotionally and financially. This bursary has helped alleviate those burdens, giving me more energy to put towards my studies, and I couldn't be more grateful for that!

Again, thank you so much for your contribution and investment to my future, I hope to one day be in the position to pay it forward.

Sincerely,

Georgie Garby

Recipient: Hannah Reece

Dear AEDARSA,

This is an amazing award to win and I am super thankful! I think this is amazing and this will definitely go a long way for me! Thank you again!

Sincerely,

Hannah Reece - Grad class of 2023, working guest services at Norquay and living in Banff, AB

Recipient: Marcel Eberhardt

Dear board members and staff at AEDARSA,

I'm very grateful for your support. As an international student, it is a financial challenge and your donation will be a big boost in helping me to achieve my goals. I hope to succeed in the program and start a career in the ski industry.

I came all the way from Germany to follow my passion for snowboarding and found the Ski Resort Operations and Management program. This was a chance to combine my passion with a career.

Thank you so much for helping me make this dream come true.

Sincerely,

Marcel



Georgina Garby



Hannah Reece



Marcel Eberhardt

Ronald Logan

AEDARSA Founding Member 1996 to 2014

April 18, 1947 - March 31, 2023

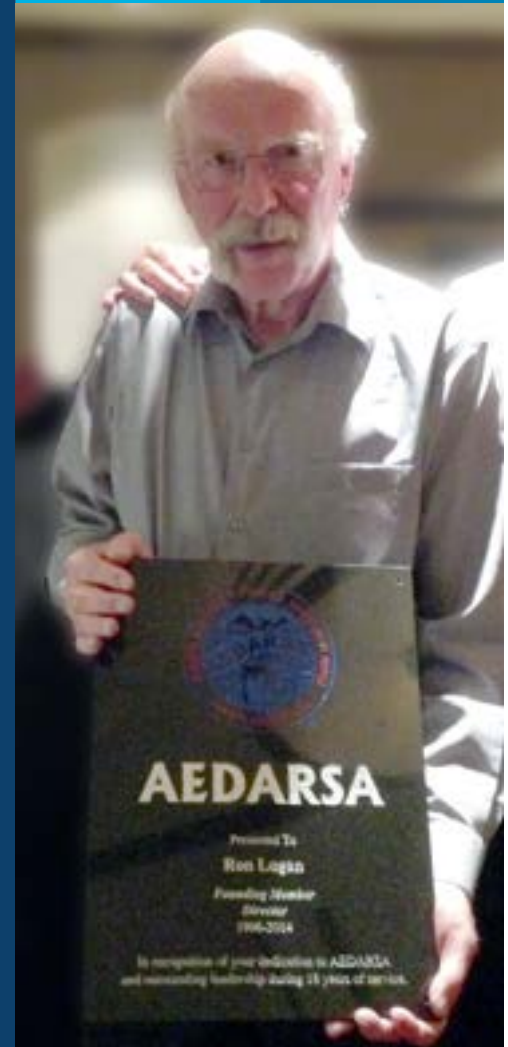
Ron Logan:

The family of Ronald Logan is deeply saddened to share the news of his passing on March 31, 2023, at the age of 75 years at Whispering Pine Place in Canwood, SK.

Ron was born in Outlook, SK on April 18, 1947, where he grew up. Ron loved skating, curling and baseball. He was a hard-working kid and belonged to the 4-H Club. In 1970 he married the love of his life, Noreen and they soon moved to Vernon, BC. Ron was proud of his work at the Northern Okanagan Creamery Association. The Okanagan always held a special place in his heart. Ron and Noreen moved to Calgary, AB where Ron took up a position as building operator at Bow Valley Square. He was a beloved member of the BVS team and still has close friends from this time. Ron took pride in his work with AEDARSA and at BVS. In 1985 Ron and Noreen welcomed their daughter Nancy to the family. Ron was an avid hockey fan, and his favorite player was always Gretzky. He became a softball coach and instructor which impacted the lives of many developing athletes. In his retirement years he enjoyed golfing, gardening, and walking his dogs, Eevee and Izzy.

Ron was predeceased by his wife, Noreen and his beloved dog Eevee.

Left to cherish his memory is his daughter, Nancy and partner Kyle Cossette; sister, Charlene (Dave) Goodwin, their daughter Stacey and her son Jake; son, Geoff (Meagan) Goodwin and their daughters, Willa and Hazel. He will be dearly missed by his close friends.



ELEVATING DEVICES

FUNCTIONS, ACTIVITIES & PERFORMANCE MEASURES

DELEGATED SERVICES

Annual permits of operation are issued in accordance with Alberta Regulations. They are used for tracking purposes in relation to current addresses and owners of new and existing devices and their operational status. Permit related records are constantly updated based on information received in an effort to ensure the accuracy of data used for subsequent notifications about safety inspections required, in accordance with applicable provincial policies and regulations, to validate the permits issued.

SAFETY INSPECTION NOTICES ISSUED, INSPECTIONS RECORDED

AEDARSA ensures that safety inspections (in-service inspections) on existing installations are carried out as recommended by the Safety Codes Council every two years on most elevators and yearly on certain elevating devices such as escalators, lifts for persons with physical disabilities and manlifts. These in-service inspections are required annually on amusement ride and passenger ropeways that operate in the province.

For manageability purposes and to provide opportunities for cost savings to owners in rural centres, **AEDARSA** issues inspection notices in batches to building owners in specific areas of the province in three month intervals (January, April, July, October). To provide ample time to make necessary arrangements, owners are provided three months for completion of the in-service inspections by an agency before **AEDARSA** begins follow up actions to obtain inspection reports that have not yet been received.

Inspection Notices were issued requesting in-service inspections for 10,593 devices between April 1 and March 31.

On overdue inspection(s), follow up actions are implemented commencing 15 days after their due date.

Permits of Operation
were issued to
Owners or Managers
of 10,007 buildings,
authorizing the
operation of 18,075
elevating devices.

PLANS REVIEW

AEDARSA reviews design plans in respect to all proposed new installations and major alterations of existing equipment. This is done to ensure that qualified professionals design the equipment. In addition, the plan review ensures that designs comply with the most current applicable Alberta Regulations and/or provincially adopted safety codes.

This is accomplished through **AEDARSA'S** design review program and subsequent issuance of Permits of Construction & Major Alteration.

ACCEPTANCE INSPECTIONS PERFORMED:

AEDARSA conducts acceptance inspections and tests of new and altered installations prior to their being placed into service or returned to active service. This program is intended to provide reasonable assurance that devices are installed in accordance with accepted plans, applicable codes and regulations.

Elevating Device	Construction	Major Alteration
Elevators	497	480
Escalators	16	0
Dumbwaiters	5	0
Barrier Free Lift	94	2
Manlifts	1	0
Freights	79	0
Personnel Hoists	84	0
Speed Ramps	0	0
Speed Walks	0	0
Funicular	0	0
Total	776	482

ELEVATING DEVICE PERMITS ISSUED:

Elevating Device	Construction	Major Alteration
Elevators	294	268
Escalators	12	3
Dumbwaiters	4	0
Barrier Free Lift	90	3
Manlifts	6	0
Freights	14	5
Personnel Hoists	16	0
Speed Ramps	0	0
Speed Walks	0	0
Funicular	0	0
Total	436	279

PASSENGER ROPEWAYS

FUNCTIONS, ACTIVITIES & PERFORMANCE MEASURES

DELEGATED SERVICES

Annual permits of operation are issued in accordance with Alberta Regulations. They are used for tracking purposes in relation to current addresses and owners of new and existing amusement rides and their operational status. Permit related records are constantly updated based on information received in an effort to ensure the accuracy of data used for subsequent notifications about safety inspections required, in accordance with applicable provincial policies and regulations, to validate the permits issued.



156

Lifts in Operating status.

PASSENGER ROPEWAYS

Application for Permits of Operation were sent to 38 Passenger Ropeway Operators, with 156 lifts in Operating status.

Permits of Operation were issued to 34 Passenger Ropeway Operators covering 152 ski lifts that were operated within the Province.

SAFETY INSPECTION NOTICES ISSUED, INSPECTIONS RECORDED

AEDARSA ensures that safety inspections are carried out as recommended by the Safety Codes Council. These safety inspections are required annually on passenger ropeways.

PLANS REVIEW

AEDARSA reviews design plans in respect to all proposed new ski lifts and major alterations of existing ski lifts. This is done to ensure that qualified professionals design the ski lift. In addition, the plan review ensures that designs comply with the most current applicable Alberta Regulations and/or provincially adopted safety codes.

This is accomplished through **AEDARSA's** design review program.

ACCEPTANCE INSPECTIONS PERFORMED

AEDARSA conducts acceptance inspections and tests of new and altered ski lifts prior to their being placed in service or returned to active service. This program is intended to provide reasonable assurance that the ski lifts are installed in accordance with accepted plans, applicable codes and regulations. The inspections ensure that all safety equipment and devices function properly in accordance with codes and that proper installation practices have been followed.

There were 6 acceptance inspections performed this year.

Passenger Ropeways – Delegated In-Service Inspections
AEDARSA inspected the procedures and records of 34 Passenger Ropeways Operators and inspected 152 ski lifts in total.

Passenger Ropeways – Special Inspections **AEDARSA** performed 0 special inspection on ski lifts that included changing of status or non operating verification.

PASSENGER ROPEWAYS PERMIT OF CONSTRUCTION / MAJOR ALTERATIONS

1 Construction
5 Major Alterations
6 Total

AMUSEMENT RIDES

FUNCTIONS, ACTIVITIES & PERFORMANCE MEASURES

DELEGATED SERVICES

Annual permits of operation are issued in accordance with Alberta Regulations. They are used for tracking purposes in relation to current addresses and owners of new and existing amusement rides and their operational status. Permit related records are constantly updated based on information received in an effort to ensure the accuracy of data used for subsequent notifications about safety inspections required, in accordance with applicable provincial policies and regulations, to validate the permits issued.

AMUSEMENT RIDES

Applications for Permits of Operation were issued to 172 Amusement Ride Operators, covering 860 rides.

Permits of Operation were issued to 46 Amusement Ride Operators covering 329 rides that were operated within the Province.

SAFETY INSPECTION NOTICES ISSUED, INSPECTIONS RECORDED

AEDARSA ensures that safety inspections are carried out as recommended by the Safety Codes Council. These safety inspections are required annually on amusement rides.

PLANS REVIEW

AEDARSA reviews design plans in respect to all proposed new rides and major alterations of existing rides. This is done to ensure that qualified professionals design the ride. In addition, the plan review ensures that designs comply with the most current applicable Alberta Regulations and/or provincially adopted safety codes.

This is accomplished through **AEDARSA's** design review program.



40

Amusement ride plans reviewed

ACCEPTANCE INSPECTIONS PERFORMED

AEDARSA conducts acceptance inspections and tests of new and altered rides prior to their being placed in service or returned to active service. This program is intended to provide reasonable assurance that the amusement rides are installed in accordance with accepted plans, applicable codes and regulations.

The inspections ensure that all safety equipment and devices function properly in accordance with codes, and that proper installation practices have been followed.

There were 40 acceptance inspections performed this year.

Amusement Rides - Delegated In-Service Inspections

AEDARSA inspected the procedures and records of 46 Amusement Ride Operators and inspected 329 rides in total.

Amusement Rides - Special Inspections

AEDARSA performed 1 special inspection on amusement rides that included changing of status or non operating verification.

FUNCTIONS ACTIVITIES

& PERFORMANCE MEASURES

DELEGATED SERVICES

ALL DISCIPLINES

INCIDENT INVESTIGATIONS

Incident reports received are evaluated for any indication that an investigation may be required. Investigations are conducted when there is any indication that safety equipment, devices or procedures should have prevented the occurrence. Investigations are conducted to determine incident cause and prevent re-occurrences.

Reports Received and Evaluated

The **AEDARSA** office received 113 incident reports. This resulted in on site investigations because of reported injuries, equipment damage or there were indications that safety issues might continue to occur because of the equipment.

Legal Orders: There were 22 orders issued in 2022-2023 for non-compliance of elevating devices.

Rules: In Amusement Rides STANDATA was issued requiring inspection of all devices during first set up in Alberta.

Policy and Procedures: manual has been updated.

219

INCIDENT REPORTS

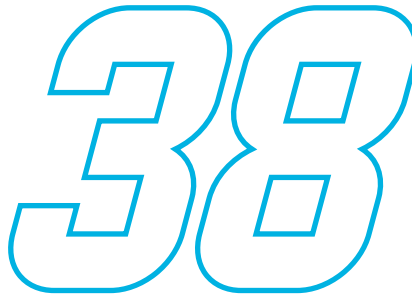
INCIDENTS REPORTED WERE RELATED TO:

A large, stylized number '164' in a light blue outline font, positioned to the left of the 'Elevating Devices' section. The number is composed of thick, hollow strokes.

Elevating Devices

Investigation Results Summary:

There were 164 incident reports received resulting in 80 onsite investigations and 2 classified as serious of which 2 was classified in the serious injury category (required medical treatment), but no fatalities.

A large, stylized number '38' in a light blue outline font, positioned to the left of the 'Passenger Ropeways' section. The number is composed of thick, hollow strokes.

Passenger Ropeways

Investigation Results Summary:

There were 38 incident reports received resulting in 0 onsite investigation and 0 classified in the serious injury category (required medical treatment), but no fatalities.

A large, stylized number '17' in a light blue outline font, positioned to the left of the 'Amusement Rides' section. The number is composed of thick, hollow strokes.

Amusement Rides

Investigations Results Summary:

There were 17 incident reports received resulting in 0 onsite investigations and 0 classified in the serious injury category (required medical treatment), but no fatalities.

DELEGATED SERVICES

DELEGATED SERVICES TECHNICAL ADVICE AND EDUCATION

EXTERNAL

- **AEDARSA** safety codes officers interact on a daily basis with engineers, architects, elevating device contractors, tradesmen, safety codes officers, building owners and managers and government officials providing technical advice on codes and regulations concerning elevating devices and their practical application.
- **AEDARSA** website is continuously being updated with information and easier access.
- **AEDARSA** has made presentations at trade shows providing education on the roles of Government, the Safety Codes Act & Regulations at the following locations:
 - Boma Edmonton
 - Boma Calgary
 - Safety Expo - City of Calgary
 - Calgary Apartment Association
 - Canada West Ski Areas Association
 - Edmonton Apartment Association
 - Elevator Companies

INTERNAL

Over the past year **AEDARSA** provided staff education through formal courses, seminars, mentoring and participation on committees including the following:

- *Safety Codes Act* Interpretation and Application courses to safety codes officer trainees
- **AEDARSA** assisted safety codes officer training on B44 Elevator and other Device Codes
- In-house training for safety codes officer trainees on **AEDARSA's** QMPs, Administrative and inspection policies and procedures manuals, inspection checklists, practices and related code requirements
- ACSA Auditor Training Program
- ACSA Confined Space Entry Awareness
- Construction Association Safety Courses
- QEI/NAESA Programs
- ASME Committee
- CSA Committee
- EESF Committee
- NAARSO Training Seminar – Toronto
- ASTM Amusement Ride Harmonization Committee

ACCREDITED AGENCY

SERVICES

AEDARSA's Agency provided in-service inspection services throughout the farthest reaches and remote areas of the province; from Manning and Worsley in the north to Waterton Lakes in the south and west to Ram River and Jasper and east to Cyprus Hills and Acadia Valley.

CORE SERVICE	PERFORMANCE MEASURES
Elevating Devices In-service inspections	1. 100% of Clients are satisfied with service provided
	2. 100% of directives issued can be supported by applicable codes or regulations
	3. 100% of owners verification of directives completed forms to be recorded within 10 days of receipt at AEDARSA'S office
	4. Follow-up procedures to be implemented regarding 100% of overdue verifications within 30 days after due date

6,101 notices of inspections were sent out in 2022 of which 9,008 in-service inspections were conducted by **AEDARSA** inspectors to ensure devices are maintained in reasonably safe operating condition and in compliance with standards.

ORGANIZATION CHART

Board of Directors

Jamie, Harvey, Graham, Andrew, Ryan, Brian, Pree

Chief Executive Officer

Gord

Manager Administration Services

Angela

Vice-President Operations

Dean

Administrative Support

Sandra (South) Robin (North)

Client Services

Tracy (south) Charlene (North)

Safety Codes officers

South

Glen, Neal, Tyler, Chris, Mike W,
Mike P, Mike H., Rob, Al, Doug,

North

Leo, Dan, Mike, Marcin, Kacey,
Phil, Jason, Mat, Mitch

CORE PROGRAMS & GOALS

Most of **AEDARSA's** core programs are delegated administrative functions. The exception is **AEDARSA** as an Accredited Agency, which competes with other Agencies to provide in-service inspections on elevating devices. All programs are intended to promote the safety of persons in their use of and contact with elevating devices, amusement rides and passenger ropeways (Ski Lifts).

All Delegated Programs have met the performance measures.

DELEGATED GOALS

CORE SERVICE	PERFORMANCE MEASURES
1.1.1. Plans Review & Acceptance (Issue Permits of Construction & Major Alteration)	<ol style="list-style-type: none"> 1. 100% Design Compliance with Applicable Code/Regulation or equivalency provided (variance granted) 2. Issue Permits within 10 days of receipt of Application
1.1.2. Acceptance Inspections and Tests (before placed in service)	<ol style="list-style-type: none"> 1. 100% of new or altered devices are installed and perform in accord with accepted plans and applicable code with deficiencies addressed through directives issued
1.1.3 Issue Permits of Operation	<ol style="list-style-type: none"> 1. Issue permits & invoices for 100% of devices in operation April 1 each year 2. Follow up on 100% of overdue payments within 60 days of due date
1.1.3.1. Issue Safety Inspection Notices	<ol style="list-style-type: none"> 1. 100% notification of required inspections 2. Notify 100% of owners per the inspection schedule, on the 1st day of the 1st month of each quarter (3 months in advance of inspection due dates) 3. Receive, record & follow up on 100% of overdue inspection reports within 30 days of the due date 4. Obtain 100% of inspection reports due within the year of their due dates
1.1.4. Incident Investigation & Reports	<ol style="list-style-type: none"> 1. Commence investigative actions immediately upon notification of every fatal and serious injury incident 2. Review of all non-fatal incidents reported within 1 day, categorize and assign priority for investigation or no investigation per applicable policy 3. Investigate minor and equipment damage incidents reported where the report indicates required safety, device might have prevented it 4. Eliminate 100% of immediate hazards 5. Reports prepared must be 100% factual 6. Reports prepared must be 100% related to incident circumstances, findings and causes 7. Follow up and receive and record verification that 100% of directives issued are completed
1.1.5. Technical Education and Advice	<ol style="list-style-type: none"> 1. Provide a satisfactory level of support and assistance to Alberta Municipal Affairs 2. Participate in 100% of reviews of proposed code and regulation change reviews affecting AEDARSA's mandated functions and devices administered 3. Provide code interpretations as satisfactory to meet Owners, Contractors, Architects needs 4. Information provided must be code compliant 5. Provide responses within 2 days 6. Provide satisfactory levels of education and advice as may be necessary or advisable to those segments of industry in a position to effect improvements

APPENDIX

SOCIETY MEMBERSHIP AS OF MARCH 31, 2023

West Edmonton Mall
Brian Mykitiuk
1744, 8882-170 St
Edmonton, AB T5T 4J2

The Tiessen Group
Jamie Tiessen
PO Box 1696
Okotoks, AB T1S 1B6

Custom Elevator
Tim Middlemiss
4305-75 Ave SE
Calgary, AB T2C 2K8

Otis Canada
• Jeff Hunter
7, 777-64 Ave SE
Calgary, AB T2H 2C3
• Jonathan Dube
16017-172 Street
Edmonton, AB T5S 1P1

KONE, Inc.
• Andrew Cross
115, 3510-29th ST NE
Calgary, AB T1Y 7E5

ThyssenKrupp Elevator (Canada) Ltd
• Peter Martin
1555-160 Street Edmonton,
AB T5M 3V9
• Brian Twa
5, 2419-52 Ave SE Calgary,
AB T2C 4X7

International Union of Elevator Constructors Local 130
Graham Fitzsimmons
208, 4310-17 Ave SE
Calgary, AB T2A 0T4

Ram Manufacturing Ltd
Richard Meunier
10203-184 Street
Edmonton, AB T5S 2J4

Schindler Elevator Corporation
• John Devine
15006-116 Ave
Edmonton, AB T5M 3T
• Jason Finch
527 Manitou Road SE
Calgary, AB T2G 4C2

Vinspec Ltd
John Simpkin
202, 10204-125 Street
Edmonton, AB T5N 1S9

City of Edmonton
Brent McMillan
12304-107 Street
Edmonton, AB T5G 2S7

Fujitec
Ashley Phillips
8, 49 Aero Dr NE
Calgary, AB T2E 8Z9

KJA Consultants Inc
Scott Harvey
308, 4014 MacLeod Tr SE
Calgary, AB, T2G 2R7

Edmonton Elevator Services Corp
Jean Boucher
303, 9488-51 Ave
Edmonton, AB T6E 5A6

Bambrough & Associates
Jim Brownlee
901-18 Ave NW
Calgary, AB T2M 0V6

Wildrose Shows
Michael Krysanowski
450 S Ave Box 3028
Spruce Gr, AB T7X 3A7

Calalta Amusements Ltd
Bob Williams
245033 Range Road 33
Calgary, AB T3Z 2E9

Northlands
Box 1480
Edmonton, AB T5J 2N5

R.F. Hauser
Bob Hauser
6982-206 Street
Langley, BC V2Y 1R2

Hidden Valley Ski Area
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Medicine Hat, AB T1A 4W5

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Todd Noble
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Jasper, AB T0E 1E0

Lyft Services
Ryan Couture

Snow Valley Ski Club
Marlin Van Zandt
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Rabbit Hill Recreation Inc.
James Sutherland Box 41021
RPO Yellowbird
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Misery Mtn c/o Peace River Ski Club
10408-89 Street
Peace River, AB T8S 1P2

Ski Banff @ Norquay
Andre Quenneville
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Banff, AB T1L 1B4

Hayes Elevator (Calgary) Inc.
Jason Cooper
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The Financial Benefits Group
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