

Information Bulletin No. IBAR23-002

On-site Documentation required for Amusement Rides

Issued February 17th, 2023

Issue: What documents must be made available and filed on-site from Amusement Ride Owner/Operators?

Background: This Bulletin is to assist the owner/operator, in understanding their responsibilities, to ensure that they meet the requirements of the *Amusement Rides Standards Regulation AR 223/2001* including the latest adopted *ASTM F2783* and *ASTM F770*.

Requirements: As per *ASTM F2783-20* Ownership, Operation, Maintenance, and Inspection are required to meet the specifications described in *ASTM F770-19*.

All owner/operators are required to have an up-to-date operating document. This document must follow the recommended instructions, specifications including bulletins provided by the manufacturer for each amusement ride or device, and shall include however not be limited to the following:

- I. Description of the amusement ride or device operation.
- II. Specific duties of each assigned operator(s) and attendant(s) position(s) of the amusement ride or device.
- III. Location of each assigned operator(s) and attendant(s).
- IV. General safety procedures.
- V. Instructions on specific procedures to follow in the event of unusual conditions or an interruption of operation, including an Evacuation Plan.

The Operating Document shall be made available to each Amusement Ride operator and attendant.

All owner/operators are required to have an up-to-date program/documentation of maintenance, testing, and inspection. This program/documentation must follow the manufacturer's recommendations including bulletins, and shall include however not be limited to the following:

- I. Preventive maintenance tasks to be completed and frequency.
- II. On-going maintenance tasks completed.
- III. Inspections, method(s) of inspection to be completed and frequency.
- IV. Special safety instructions, where applicable.
- V. Any additional recommendations of the owner/ operator.

The program of maintenance shall include a checklist to be made available to each person performing the regularly scheduled maintenance, testing and inspection on each amusement ride or device.

Implementation: This information bulletin is implemented immediately.

Original signed by:



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AEDARSA Safety Codes Officer

*Note: *ASTM F2783-20* Standard Practice for Design, Manufacture, Operation, Maintenance, and Inspection of Amusement Rides and Devices, in Canada
ASTM F770-19 Practice for Ownership, Operation, Maintenance, and Inspection of Amusement Rides and Devices