



Alberta Elevating Devices
& Amusement Rides
Safety Association

Information Bulletin No. IBAR23-001

Reporting an Accident/Incident to AEDARSA

Issued February 17th, 2023

Issue: What is an accident/incident and how to notify AEDARSA when one may occur?

Background: AEDARSA has been delegated by the Minister of Municipal Affairs to undertake accident/incident investigation for the province. When an accident/incident involving an Amusement Ride occurs, the owner or person in charge must report the accident/incident to AEDARSA.

Under the *Safety Codes Act* in Section 16 of the *Administrative Items Regulation (Alberta Regulation 16/2004)*, in the event of an Accident/Incident an owner of an Amusement Ride or their agent must:

- Notify an administrator (AEDARSA) for the Amusement Ride discipline or an AEDARSA safety code officer. And;
- If requested submit, as soon as possible, a full written report of any accident/incident involving the Amusement Ride resulting in serious injury to a person or damage to the equipment.

Requirements: For accidents/incidents resulting in fatalities, injuries that require medical treatment, or serious damage to equipment, the first step is to phone the AEDARSA office.

When an accident/incident involving an elevating device occurs, the owner or person in charge must report the accident/incident to AEDARSA. The accident/incident may include however not be limited to the following:

- Incidents that result in a manual evacuation
- Incidents that result with the use of an evacuation drive
- Failure of any electrical or mechanical component that results in the loss of control such as but not limited to:
 - I. failure of slow or stop commands.
 - II. acceleration beyond design rates.
 - III. self-starts.
 - IV. Overspeed.
 - V. unintentional reversal.
- Failure of any safety device and control to function as intended.
- Failure of any structural component and equipment damage
- Avalanche, earthquake, geotechnical or weather event affecting the regulated equipment (During operation and when not operating).
- Person(s) left on the ride after the termination of daily operations.
- Any incident resulting in an injury as a result of the use or operation of an Amusement Ride.
- Falls from passenger carrying units.

Until an AEDARSA safety codes officer has completed an investigation of the accident/incident scene, nothing should be touched or removed from the site and surrounding area, unless it is necessary to prevent further injury, loss of life, or property damage. It is historically proven that minor injuries and even near misses can be a result of serious equipment problems. We therefore request that owners also report minor accidents/injuries for evaluation by AEDARSA with further investigation if deemed necessary.

For your convenience, a format for completing this accident/incident report is included. To report an [accident/incident](#), or for further information, please contact AEDARSA.

Implementation: This information bulletin is implemented immediately.

Original signed by:

Rob Eeglon
AEDARSA Safety Codes Officer

TYPE: Information	Reporting of Accident/Incidents	REGULATION: Admin Regulation
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