

Subject: Reporting an Accident/Incident to AEDARSA

Issue: What is an accident/incident and how to notify AEDARSA when one may occur?

Background:

AEDARSA (DAO) is delegated as the Administrator, to investigate accident/incident in the Elevating Devices Discipline(s) in Alberta. When an accident/incident involving an elevating device occurs, the owner or person in charge must report the accident/incident to AEDARSA.

Under the *Safety Codes Act*, Section 16 of the *Administrative Items Regulation (Alberta Regulation 16/2004)*, in the event of an Accident/Incident an owner of a Passenger Ropeway or their agent must:

- Notify an administrator for the Passenger Ropeway discipline or a safety codes officer
And;
- If requested submit, as soon as possible, a full written report of any accident/incident involving the Passenger Ropeway resulting in serious injury to a person or damage to the equipment

Requirements:

For accidents/incidents resulting in fatalities, injuries that require medical treatment, or serious damage to equipment, contact an AEDARSA office as soon as possible.

Reportable Accident/Incidents to AEDARSA may include (not limited to) the following:

- Deropement of a Passenger ropeway (Above Surface and Surface)
- Incidents that result in a manual evacuation
- Incidents that result with the use of an evacuation drive
- Failure of any electrical or mechanical component that results in the loss of control such as but not limited to:
 - I. failure of slow or stop commands
 - II. acceleration beyond design rates
 - III. self-starts
 - IV. overspeed
 - V. unintentional reversal
- Failure of any safety device and control to function as intended
- Failure of any structural component such as;
 - I. terminal
 - II. tower
 - III. bullwheel
 - IV. shafts
 - V. sheave
 - VI. axel
 - VII. grip
 - VIII. carrier

TYPE: Information	Reporting of Accident/Incidents	REGULATION: Admin Regulation
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Alberta Elevating Devices
& Amusement Rides
Safety Association

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Additional scenarios:

- Avalanche, earthquake, geotechnical or weather event affecting the ropeway/device (at anytime).
- Person(s) left on the ropeway after the termination of daily operations
- Any incident resulting in an injury involving the use or operation of a passenger ropeway or passenger conveyor:
- Falls from carriers outside the loading or unloading area on an above surface ropeway. This includes riders jumping from carriers
- Damage to ropeways caused from contact with the ropeway/device and; snowmaking or snow grooming vehicles, other types of vehicles or other types of equipment (includes entanglements with winch cat equipment).

Until an AEDARSA safety codes officer has completed an investigation of the accident/incident scene, nothing should be touched or removed from the site and surrounding area, unless it is necessary to prevent further injury, loss of life, or property damage. It is historically proven that minor injuries and even near misses can be a result of serious equipment problems. We therefore request that owners also report minor accidents/injuries for evaluation by AEDARSA with further investigation if deemed necessary.

For your convenience, a format for completing this accident/incident report is included. To report an [accident/incident](#), or for further information, please contact AEDARSA.

Implementation:

This information bulletin is implemented immediately October 2022.

Original signed by:

Rob Eeglon
AEDARSA Safety Codes Officer

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