

March 1, 2013

**NOTICE TO:
AMUSEMENT RIDE OWNERS and OPERATORS**

Re: Amusement Ride Certificates of Operation and Inspections.

Enclosed is an Application for Certificate of Operation for the amusement rides AEDARSA has on file for your company.

Instructions to Complete Applications

1. Complete the applications, ensuring that information is complete and accurate and forward it to our Edmonton office along with the required fees (as per page two of application) and your portable ride itinerary if applicable.
2. For amusement rides manufactured prior to February 1, 1990 (but not previously registered in Alberta) provide details of the ride on page two of the application.
3. For amusement rides manufactured or altered between February 1, 1990 and December 31, 2001 (but not previously registered in Alberta) complete the attached Supplementary Form (EDA/046).
4. For amusement rides manufactured or altered after January 1, 2002 (but not previously registered in Alberta) complete the attached Supplementary Form (EDA/046a).
5. New or altered rides must have all drawings and supporting documents submitted to AEDARSA a minimum of 10 business days prior to the inspection
6. Complete & submit an "AEDARSA Safety Examination Checklist" for each device (EDA007.04.11)

Inspection Requirements

Inspections are required annually for all operating devices within:

- * the first set-up in the province for portables rides
- * 30 days of start-up for seasonally operated permanent rides (see: Question 12 on the enclosed application form)
- * April 1st to May 1st for year round operated permanent rides
- * New or altered rides must be inspected before operation in Alberta

Please visit our web site at www.aedarsa.com for extra copies of all forms, fee information and related links.

NOTE: Alberta Regulation requires all amusement rides operating in Alberta be inspected.

Sincerely,

Dean McKernon
Safety Codes Officer